

# EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES

**Committee:** Council **Date:** 10 June 2014

**Place:** Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.37 pm

**Members Present:** Councillors Mrs M Sartin (Chairman), A Boyce (Vice-Chairman), K Angold-Stephens, K Avey, R Bassett, Mrs H Brady, R Butler, G Chambers, T Church, D Dorrell, Mrs R Gadsby, L Girling, P Gode, Mrs A Grigg, J Hart, R Jennings, Mrs S Jones, Ms H Kane, H Kauffman, P Keska, Ms Y Knight, Mrs J Lea, A Lion, A Mitchell MBE, G Mohindra, R Morgan, S Murray, S Neville, J Philip, Mrs C P Pond, C C Pond, C Roberts, B Rolfe, B Sandler, Ms G Shiell, D Stallan, Ms S Stavrou, B Surtees, Mrs T Thomas, Mrs L Wagland, G Waller, A Watts, Mrs E Webster, C Whitbread, Mrs J H Whitehouse, J M Whitehouse and D Wixley

**Apologies:** Councillors W Breare-Hall, K Chana, J Knapman, Mrs M McEwen, H Mann, L Mead, Mrs P Smith, H Ulkun, Ms S Watson and S Weston

**Officers Present:** G Chipp (Chief Executive), C O'Boyle (Director of Governance), A Hall (Director of Communities), D Macnab (Director of Neighbourhoods), R Palmer (Director of Resources), S G Hill (Assistant Director (Governance & Performance Management)), P Seager (Chairman's Secretary), P Tredgett (Information Assistant), S Mitchell (PR Website Editor) and R Perrin (Democratic Services Assistant)

## 1. WEBCASTING INTRODUCTION

The Assistant Director Governance and Performance Management reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

## 2. FORMER DISTRICT COUNCILLOR DENNIS ESAU

It was with much sadness that the Chairman informed the Council of the death of former District and Waltham Abbey Councillor Dennis Esau.

Members were informed that Dennis Esau had been a District Councillor for ten years representing the Waltham Abbey Ward's from 1976 until 1987.

Councillor Watts paid tribute to the memory of Dennis Esau.

The Council stood for a minute's silence in tribute to the memory of former District Councillor Dennis Esau.

## 3. DISTRICT COUNCIL ELECTIONS - 22 MAY 2014

The Chairman welcomed the following newly elected and re-elected members of the Council following the elections held on 22 June 2014;

Steven Neville

Buckhurst Hill East

Sylvia Watson	Buckhurst Hill West
Lesley Wagland	Chigwell Village
Brian Surtees	Chipping Ongar, Greensted and Marden Ash
Janet Whitehouse	Epping Hemnall
William Breare-Hall	Epping Lindsey and Thornwood Common
Gagan Mohindra	Grange Hill
Chris Roberts	Loughton Alderton
Chris Pond	Loughton Broadway
Louise Mead	Loughton Fairmead
Sharon Weston	Loughton Forest
Stephen Murray	Loughton Roding
Bob Jennings	Loughton St Johns
Howard Kauffman	Loughton St Marys
Yolanda Knight	Lower Nazeing
David Stallan	North Weald Bassett
Susan Jones	Theydon Bois
Rod Butler	Waltham Abbey Honey Lane
David Dorrell	Waltham Abbey Paternoster

The Chairman presented declaration of acceptance of office certificates to the seven newly elected members present, Councillors Dorrell, Jennings, Kauffman, Neville, Pond, Roberts and Surtees.

#### **4. RETIRING CHAIRMAN OF THE COUNCIL - YEAR OF OFFICE**

Councillor Sartin addressed the Council on her year of office and presented a slide show of the various activities attended. The Chairman reported that she had raised approximately £7,000 for her chosen charities.

Councillors Whitbread, Murray, Angold-Stephens, J M Whitehouse and the Chief Executive, G Chipp on behalf of the staff, expressed their appreciation for the hard work and enthusiasm shown by Councillor Sartin during her year of office.

#### **5. ELECTION OF CHAIRMAN**

The nomination of Councillor T Boyce for the Office of Chairman of the Council having been moved formally by Councillor Waller and seconded by Councillor Rolfe, it was:

##### **RESOLVED:**

That Councillor T Boyce be elected Chairman of the Council for the ensuing year.

Councillor Boyce thereupon made a Declaration of Acceptance of the Office of Chairman of the Council and thanked the Council for the honour. He said that it would be a challenging year with new parties joining the Council but he hoped to enjoy his year and was available to all members.

Councillor Boyce announced that his chosen charities for his term of office would be Ongar War Memorial Hospital, Voluntary service of Ongar and Loughton and VAEF.

Councillor Boyce said that it was not his intention during his year of office to exercise any vote at a Council meeting other than the casting vote, (if required) unless there was a matter of such significance to the local community that he considered it

necessary to vote in which case he would indicate before the matter was put to the vote.

**Councillor Boyce in the Chair**

**6. PAST CHAIRMAN'S BADGE/ESCORT'S BADGE**

The new Chairman presented Councillor Sartin with a past Chairman's badge of office. Mr J Sartin presented the Escort's badge to Mrs J Boyce.

**7. APPOINTMENT OF VICE-CHAIRMAN**

The nomination of Councillor E Webster for the Vice- Chairman of the Council having been moved formally by Councillor Starvou and seconded by Councillor Watts, it was:

**RESOLVED:**

That Councillor E Webster be appointed Vice-Chairman of the Council for the ensuing year.

Councillor E Webster thereupon made a Declaration of Acceptance of Office of Vice-Chairman of the Council and thanked the Council for her appointment.

**8. MINUTES**

**RESOLVED:**

That the minutes of the Council meeting held on 22 April 2014 be taken as read and signed by the Chairman as a correct record subject to the substitution of "Councillor J M Whitehouse" for "Councillor J H Whitehouse" in the response to the supplementary question from Councillor J H Whitehouse regarding the Business Rates (minute 116)(e)).

**9. DECLARATIONS OF INTEREST**

There were no declarations of interest by members of the Council under this item.

**10. ANNOUNCEMENTS**

**(a) Announcements by the Chairman of the Council**

**(i) Floral Display**

The Chairman announced that he intended to send the flowers from tonight's meeting to Ongar War Memorial Medical Centre, Ongar.

**(ii) David Stannard – Debden Broadway Town Centre Partnership**

Councillors Grigg and Angold-Stephens paid tribute to the memory of David Stannard who passed away recently.

**(b) Announcements by the Leader of Council and Portfolio Holders**

There were no announcements under this heading.

**(c) Members Not seeking Re-Election or Not Re-Elected**

The Council noted that J Wyatt, T Cochrane, Jennie Hart, L Leonard, R Cohen, P Spencer, D Jacobs had not sought re-election on 10 June 2014.

The Council noted that J Wyatt, T Cochrane, Jennie Hart, L Leonard, R Cohen, P Spencer, D Jacobs had not sought re-election on 10 June 2014.

Councillor Webster paid tribute to the contributions made to the Council by John Wyatt.

Councillors Murray and Angold-Stephens paid tribute to the contributions made to the Council by Jennie Hart and L Leonard. In addition Councillor Angold-Stephens paid tribute to the contributions to R Cohen and T Cochrane.

Councillor J M Whitehouse paid tribute to the contributions made to P Spencer and D Jacobs, who together had service 38 years on the Council.

In recognition of his 26 years service, the Chairman presented an award to Derek Jacobs. D Jacobs thanked the Council for the award.

**11. ADJOURNMENT FOR A FIRE DRILL**

The meeting was adjourned whilst a fire drill was carried out.

**12. REPORT OF THE APPOINTMENT PANEL****Mover: Councillor Whitbread, (Chairman of the Panel and Leader of the Council)**

Councillor Whitbread reported on appointments which he had made to the Cabinet and Cabinet Committees and to outside organisations carrying out Executive functions.

Councillor Whitbread also reported recommendations of the Appointments Panel in relation to the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies), and to outside organisations carrying out Council, regulatory or non-Cabinet functions. Councillor Whitbread reported on changes made to the nominations since the Panel had met.

The Council voted on appointments where the number of nominations exceeded the number of places available.

**RESOLVED:**

(i) That in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the Constitution of Political Groups as set out Appendix A to these minutes be noted;

(ii) That the appointments made by the Leader of the Council to the Cabinet and Cabinet Committees and the allocation of Portfolios as set out in Appendix B to these minutes be noted;

(iii) That the membership, chairmanship and vice-chairmanship of Committees, Sub-Committees and Panels (non-Executive bodies) as set out in Appendix C to these minutes be approved.

(iv) That the appointment of Councillors Waller and Surtees to nominate Group substitute members on any Committee, Sub-Committee, Panel, Board or Working Group of the Council be noted;

(v) That Group Leaders confirm nominations to the Proper Officer for appointments to be made to Panels by the Overview and Scrutiny Committee by 18 June 2014;

(vi) That the appointments made by the Leader of the Council to outside organisations carrying out Executive functions as set out in Appendix D to these minutes be noted; and

(vii) That appointments to outside organisations carrying out Council, regulatory or non-Cabinet functions be as set out in Appendix E to these minutes.

### **13. SCHEME OF OFFICER DELEGATION - COUNCIL AND REGULATORY FUNCTIONS**

The Council's Constitution required that the scheme of delegation be agreed at the Annual meeting. The current scheme had been reviewed and agreed on 22 April 2014 and no further changes had been made. The scheme had been issued in Part 3 of the Council's Constitution.

#### **RESOLVED:**

That the Scheme of Officer Delegation for Council and Regulatory Functions contained within the Part 3 of the Council's Constitution be agreed.

### **14. SCHEME OF OFFICER DELEGATION - EXECUTIVE FUNCTIONS**

The schedule of Officer Delegation in respect of Executive Functions approved by the Leader of the Council following the 2013/14 review was noted.

#### **RESOLVED:**

That the Council noted the new and revised Officer Delegation in respect of Executive Functions agreed by the Leader of the Council following the 2013/14 review contained within Part 3 (3) (Responsibility for Functions) Appendix 6, Scheme of Delegation of Executive Functions to Cabinet Members and Officers of the Council's Constitution.

### **15. COUNCIL MEETINGS - 2014/15**

On 17 December 2013, the Council had adopted a calendar of meetings for the period of May 2014 to May 2015, which had included the ordinary meetings of the Council. The Council's Constitution required that a programme of ordinary meetings of the Council was approved at the annual meeting.

#### **RESOLVED:**

That during 2014/15 ordinary meetings of the Council be held on following dates:

29 July 2014  
30 September 2014  
4 November 2014  
16 December 2014  
17 February 2015  
19 February 2015 (reserve date for budget meeting)  
21 April 2015  
26 May 2015 (Annual Council)

**16. RETURNING & REGISTRATION OFFICER - CONSOLIDATED DELEGATIONS & INDEMNITIES**

The Monitoring Officer presented a report to the Council regarding the appointment of an Electoral Registration Officer and Returning Officer.

**RESOLVED:**

(1) That, in terms of the Representation of the People Act 1983 and all related legislation, Mr Glen Chipp, the Council's Chief Executive, be confirmed as Electoral Registration Officer for the Council with effect from 15 June 2014 as approved by the Council on 17 December 2013;

(2) That, in terms of Section 41 of the Local Government Act 1972 and all related legislation, and with effect from 15 June 2014, Mr Glen Chipp be appointed as Returning Officer for the Council, with authority to act in that capacity for elections to the District Council and all or any parish and town councils within the Epping Forest District;

(3) That the Council's Electoral Registration Officer be also appointed or authorised to act in respect of all related electoral, poll or referendum duties, including those in relation to County Council elections, elections to the European Parliament, and for national and regional or local polls and referendums;

(4) That, in relation to the duties of Returning Officer or any other electoral, referendum or polling duties arising from such appointment, the Returning Officer shall be entitled to be remunerated in accordance with scale of fees approved by the Council for local elections, or the relevant scale of fees prescribed by a Fees Order in respect of national, regional or European Parliament elections, polls or referendums;

(5) That in all cases where it is a legal requirement or normal practice to do so, fees paid to the Returning Officer shall be superannuable, and the Council shall pay the appropriate employer's contribution to the superannuation fund, recovering such employer's contributions from central government or other local authorities or agencies where this can be done;

(6) That, in relation to the conduct of local authority elections and polls, and elections to the United Kingdom Parliament, and all other electoral duties where the Council is entitled by law to do so, the Council shall take out and maintain in force insurance indemnifying the Council and the Returning Officer against legal expenses reasonably incurred in connection with the defence of any proceedings brought against the Council or the Returning Officer and/or the cost of holding another election in the event of the original election being declared invalid (provided that such proceedings or invalidation

are the result of the accidental contravention of the Representation of the People Acts or other legislation governing the electoral process, or accidental breach of any ministerial or other duty by the Returning Officer or any other person employed by or officially acting for him in connection with the election or poll); and

(7) That such insurance carrying an 'excess' clause by which an initial portion of risk is not insured, the Council, through its internal insurance fund or otherwise, will indemnify the Returning Officer up to the value of such excess.

**CHAIRMAN**

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### ANNUAL COUNCIL MEETING – 10 JUNE 2014 CONSTITUTION OF POLITICAL GROUPS AND GROUP LEADERS

#### Local Government and Housing Act 1989 – Notice of Constitution of Political Groups and Group Leaders

To note in accordance with regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990, the constitution of political groups as follows:

#### Conservative Group:

Councillor Chris Whitbread (Group Leader)

Councillor Syd Stavrou (Deputy Group Leader)

Councillor Ken Avey

Councillor Helen Kane

Councillor Mary Sartin

Councillor Richard Bassett

Councillor Paul Keska

Councillor Glynis Shiell

Councillor Anthony Boyce

Councillor John Knapman

Councillor Penny Smith

Councillor Heather Brady

Councillor Yolanda Knight

Councillor David Stallan

Councillor William Breare-Hall

Councillor Jeane Lea

Councillor Haluk Ulkun

Councillor Gavin Chambers

Councillor Alan Lion

Councillor Lesley Wagland

Councillor Kewal Chana

Councillor Ann Mitchell

Councillor Gary Waller

Councillor Anthony Church

Councillor Maggie McEwen

Councillor Sylvia Watson

Councillor Ricki Gadsby

Councillor Gagan Mohindra

Councillor Antony Watts

Councillor Anne Grigg

Councillor John Philip

Councillor Elizabeth Webster

Councillor James Hart

Councillor Brian Rolfe

Councillor Neville Wright

Councillor Susan Jones

Councillor Brian Sandler

**Members 37**

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#### Liberal Democrats Group:

Group Leader – Councillor Jon Whitehouse Deputy Group Leader - Councillor Janet Whitehouse

Councillor B Surtees

**Members 3**

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**Loughton Residents' Association Group:**

Councillor Ken Angold-Stephens (Group Leader) Councillor Caroline Pond (Deputy Group Leader)

Councillor Leon Girling

Councillor Louise Mead

Councillor Sharon Weston

Councillor Robert Jennings

Councillor Chris Pond

Councillor David Wixley

Councillor Howard Kauffman

Councillor Chris Roberts

Councillor Harvey Mann

Councillor Tracey Thomas

**Members 12**

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**United Kingdom Independence Party (UKIP) Group:**

Councillor Rod Butler (Group Leader)

Councillor David Dorrell (Deputy Group Leader)

**Members 2**

## Appendix B

	<b>2014/15</b>
<b>Leader</b>	Chris Whitbread

**(b) Deputy Leader**

	<b>2014/15</b>
<b>Deputy Leader</b>	Syd Stavrou

**(c) Other Cabinet Members/Allocation of Portfolios**

<b>Portfolio Title</b>	<b>Portfolio Holder 2014/15</b>
<b>Leader</b>	Chris Whitbread
<b>Asset Management and Economic Development</b>	Anne Grigg
<b>Environment</b>	Will Breare-Hall
<b>Finance</b>	Syd Stavrou
<b>Governance and Development Management</b>	John Philip
<b>Housing</b>	David Stallan
<b>Leisure and Community Services</b>	Helen Kane
<b>Safer, Greener and Transport</b>	Gary Waller
<b>Planning Policy</b>	Richard Bassett
<b>Technology and Support Services</b>	Alan Lion

## **Cabinet Committee Memberships (not part of pro rata allocations)**

### **(i) Finance and Performance Management Cabinet Committee**

Leader

Finance Portfolio Holder (Chairman)

Housing Portfolio Holder

Governance and Development Management Portfolio Holder

Technology and Support Services Portfolio Holder

### **(ii) Asset Management and Economic Development Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder (Chairman)

Environment Portfolio Holder

Finance Portfolio Holder

Leisure and Community Services Portfolio Holder

### **(iii) Local Plan Cabinet Committee**

Leader

Asset Management and Economic Development Portfolio Holder

Governance and Development Management Portfolio Holder

Technology and Support Services Portfolio Holder

Planning Policy Portfolio Holder (Chairman)

### **(iv) Council Housebuilding Cabinet Committee**

Housing Portfolio Holder (Chairman)

Planning Policy Portfolio Holder

Environment Portfolio Holder

Finance Portfolio Holder

Safer, Greener and Transport Portfolio Holder

# Committee Appointments 2014-15

# Appendix C

<b>Area Plans Sub-Committee East (19 Members)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	(Chair) S Jones (V/C) P Keska			
		K Avey	B Surtees	-	P Gode (Lab)
		A Boyce	J H Whitehouse		Morgan (ind)
		H Brady	J M Whitehouse		
		W Breare Hall			
		T Church			
		A Grigg			
		S Jones			
		P Keska			
		M McEwen			
		J Philip			
		B Rolfe			
		D Stallan			
		G Waller			
	C Whitbread				

<b>Area Plans Sub-Committee West (14 Members)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	(Chair) Y Knight (V/C) A Mitchell			
		R Bassett			R Butler (UKIP)
		R Gadsby			D Dorrell (UKIP)
		H Kane			
		Y Knight			
		J Lea			
		A Mitchell			
		M Sartin			
		G Shiell			
		P Smith			
		S Stavrou			
		A Watts			
	E Webster				

<b>Area Plans Sub-Committee South (24 Members - subject to opt in)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	J Hart (Chairman) N Wright (Vice Chairman)			
		G Chambers	-	K Angold-Stephens	S Neville
		K Chana		L Girling	
		J Knapman		B Jennings	
		J Hart		H Kauffman	
		A Lion		H Mann	
		G Mohindra		L Mead	
		B Sandler		C C Pond	
		H Ulkun		Mrs C P Pond	
		L Wagland		C Roberts	
		S Watson		T Thomas	
		N Wright		S Weston	
				D Wixley	

**Councillor Murray has indicated that he does not wish to sit on Plans South**

<b>Audit and Governance Committee (3 members plus 2 co-opted persons)</b>					
		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM 2014/15</b>	Chairman/Vice Chair	Chairman appointed at first meeting of Committee			
		A Watts P Keska		S Weston	

### Complaints Panel (Pool of 11 members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	B Sandler (Chairman)		H Mann (Vice Chairman)	
		G Chambers	B Surtees	C C Pond	R Morgan
		K Chana			
		P Keska			
		A Mitchell			
		G Shiell			
		P Smith			

### District Development Control Committee (15 members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	B Sandler (Chairman) B Rolfe (Vice Chairman)			
		A Boyce	J M Whitehouse	B Jennings	R Butler (UKIP)
		H Brady		H Kauffman	
		K Chana		C C Pond	
		J Hart			
		S Jones			
		J Knapman			
		Y Knight			
		J Lea			

**Housing Appeals and Review Panel (5 members and 5 substitutes)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	B Rolfe (Chairman) J Lea (Vice Chairman)			
		A Mitchell		L Mead	
		G Shiell		T Thomas (Substitute)	
		P Keska (Substitute)			
		P Smith (Substitute)			
		M Sartin (Substitute)			
		B Sandler (Substitute)			

**Joint Consultative Committee (9 members plus 9 staff side representatives)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair	A Lion (Chairman)			
		D Stallan	J H Whitehouse	L Girling	
		G Waller		C Roberts	
		G Chambers			
		R Bassett			
		G Shiell			



### Licensing Committee (15 members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair		J H Whitehouse (Vice Chairman)	K Angold Stephens (Chairman)	
		A Boyce		H Mann	D Dorrell (UKIP)
		K Chana		T Thomas	R Morgan
		R Gadsby			
		P Keska			
		A Lion			
		B Rolfe			
		J Hart			
		M Sartin			
		P Smith			
Sub-Committee Chairs	M Sartin, P Smith, A Boyce			K Angold Stephens T Thomas	R Morgan

### Overview and Scrutiny (17 Members)

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP 2014/15</b>	Chairman/Vice Chair			K Angold Stephens (Vice Chairman)	R Morgan (Chairman)
		T Church	B Surtees	L Girling	D Dorrell (UKIP)
		K Chana		D Wixley	S Murray (independent)
		G Chambers			
		P Keska			
		J Lea			
		A Mitchell			
		B Rolfe			
		M Sartin			
		G Shiell			
	A Watts				

**Staff Appeals Panel (5 members and 5 substitutes)**

		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2014/15	Chairman/Vice Chair			C P Pond (Chairman)	
		B Sandler		D Wixley (Substitute)	
		B Rolfe			
		G Chambers			
		P Smith (Substitute)			
		A Mitchell (Substitute)			
		TBA (Substitute)			

## Other Bodies

Local Highways Panel (7 District, 7 County members – ECC Chair)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2014/15		R Bassett		L Mead	
		K Chana			
		T Church			
		P Keska			
		J Lea			
		G Chambers			

Leisure Management – Contract Monitoring Board (6 members)					
		Conservatives	Liberal Democrats	LRA	Independent
MEMBERSHIP 2014/15		H Kane	J M Whitehouse	H Mann	R Morgan
		G Chambers			
		N Wright			

Portfolio Holder Advisory Group on the Development of a Leisure and Cultural Strategy for the District					
		Conservatives	Liberal Democrats	LRA	Independent
61 MEMBERSHIP 2014/15		H Kane	J H Whitehouse	B Jennings	R Morgan
		G Chambers			
		P Keska			
		G Shiell			
		E Webster			

**Portfolio Holder Advisory Group on the Procurement of the Waste Management Contract (7 members)**

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		Conservatives	Liberal Democrats	LRA	Independent
<b>MEMBERSHIP</b> 2014/15		W Breare Hall	B Surtees	C P Pond	R Morgan
		T Boyce			
		J Lea			
		G Mohindra			

**Standards Committee (9 Members)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM</b> 2014/15		P Smith (Chairman)	B Surtees	C P Pond	
		G Chambers(Vice Chairman)		C Roberts	
		H Kane			
		A Mitchell			
		B Rolfe			
		D Stallan			

**Waste Management Partnership Board**

**(2 Members plus 2 Officers and 4 representatives of the Council's Waste Management Contractor)**

		Conservatives	Liberal Democrats	LRA	Independent
<b>MEM</b> 2013/14		W Breare Hall			
		S Stavrou			

## APPENDIX D

### Leader Appointments

#### Representation on Outside Organisations – Appointments by Leader Organisations Carrying Out Executive Functions

Organisation and Allocation Category		Representation for 2013/14	Representation for 2014/15
1.	Association of Retained Council Housing (ARCH) – Executive Board	D Stallan *See also officer appointment	D Stallan *See also officer appointment
2.	Civil Enforcement of Parking and Traffic Regulations Outside London (PATROL) – Adjudication Joint Committee	G Waller	G Waller
3.	Crime and Disorder Strategy Panel	G Waller W Breare-Hall (Deputy)	G Waller W Breare-Hall (Deputy)
4.	East of England Local Government Association	C Whitbread	C Whitbread
5.	Enfield Essex Herts Border Liaison Group	R Bassett, Mrs M Sartin, E Webster (J Lea, G Shiell, P Smith deputies)	R Bassett, Mrs M Sartin, E Webster (J Lea, G Shiell, P Smith deputies)
6.	Epping Forest District Local Strategic Partnership (Executive) (a) LSP Board  (b) Health Equalities Group (c) Safer Communities Partnership (d) Sustainable Communities Group (e) Epping Forest Children's Partnership	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller (d) A Grigg (e) E Webster	(a) C Whitbread/ A Grigg  (b) B Sandler (c) G Waller (d) A Grigg (e) E Webster
7.	Essex Community Wide Traveller Unit	R Bassett (non voting member)	R Bassett (non voting member)
8.	Harlow Stansted Gateway Transportation Board (HSGTB)	G Waller A Grigg (deputy)	G Waller A Grigg (deputy)
9.	Housing Repairs Advisory Group	Housing Portfolio Holder Chairman Housing Scrutiny Panel Vice Chairman Housing Scrutiny Panel	Housing Portfolio Holder Chairman Housing Scrutiny Panel Vice Chairman Housing Scrutiny Panel

<b>Organisation and Allocation Category</b>		<b>Representation for 2013/14</b>	<b>Representation for 2014/15</b>
10.	Local Government Association - General Assembly	C Whitbread S Stavrou (deputy)	C Whitbread S Stavrou (deputy)
11.	Northern Essex Parking Partnership	G Waller W Breare-Hall (deputy)	G Waller W Breare-Hall (deputy)
12.	South East Local Enterprise Partnership	C Whitbread A Grigg (deputy)	C Whitbread A Grigg (deputy)
13.	Waste Partnership Member Board	W Breare-Hall G Waller (deputy)	W Breare-Hall G Waller (deputy)
14.	Waste Partnership - Inter-Authority Member Working Group	W Breare-Hall G Waller (deputy)	W Breare-Hall G Waller (deputy)
15.	West Essex Alliance	C Whitbread A Grigg (deputy)	C Whitbread A Grigg (deputy)

## Council Appointments

### Representation on Outside Organisations

#### Organisations Carrying Out Council Regulatory or Non-Cabinet Functions

Organisation and Allocation Category		Representation for 2014/15
1.	Care and Repair - Management Committee	A Grigg A Mitchell J H Whitehouse
2.	Epping Forest Citizens' Advice Bureau	K Chana G Shiell
3.	Campaign to Protect Rural England (Essex Branch)	A Boyce Y Knight (deputy)
4.	Epping Forest Community Transport Steering Group	G Waller
5.	Epping Forest Housing Aid Committee	G Shiell
6.	Essex Health Overview and Scrutiny Committee  <b>Must not be a member with executive responsibilities</b>	Not required this year – R Gadsby local member
7.	Grange Farm Managing Trustees (Term to 31.05.15)	Not required this year
8.	Lee Valley Regional Park Authority (Term to 30/6/2017)	Replacing a retiring Councillor - G Sheill
9.	Leisure Centres Liaison Groups  -Ongar Leisure Centre  - Epping Sports Centre  - Loughton Leisure Centre  - Waltham Abbey Swimming Pool	B Surtees P Keska  W Breare-Hall T Church  T Thomas G Chambers  J Lea G Shiell

Organisation and Allocation Category		Representation for 2014/15
10.	Local Councils' Liaison Committee	K Angold Stephens J H Whitehouse A Boyce M Sartin B Rolfe
11.	Local Government Association - Rural Commission	defunct
12.	Police and Crime Panel	G Waller M Sartin (deputy)
13.	Princess Alexandra Hospital - Partnership Governor	G Waller
14.	Roding Valley Meadows Local Nature Reserve  (a) Management Committee  (b) Working Group	(a) S Murray  (b) Officer representative see officer schedule *
15.	Stansted Airport Consultative Committee	M Sartin G Waller (deputy)
16.	Stansted Airport Community Trust Fund	R Morgan
17.	Town Centre Partnerships  (a) Buckhurst Hill Town Centre Partnership  (b) Epping Town Centre Partnership  (c) Loughton Broadway Town Centre Partnership  (d) Loughton High Road Town Centre Partnership  (e) Ongar Town Forum - Steering Group  (f) Waltham Abbey Town Partnership	N Wright TBA  J M Whitehouse T Church  K Angold-Stephens C Roberts  B Jennings T Thomas  B Surtees P Keska  H Kane J Lea
18.	Voluntary Action Epping Forest	G Shiell
19.	Waltham Abbey Royal Gunpowder Mills Ltd	H Kane



<b>Organisation and Allocation Category</b>		<b>Representation for 2014/15</b>
20.	Waltham Abbey Tourist Information Centre - Joint Management Committee	J Lea A Mitchell E Webster
21.	Waste Management and Street Cleansing – Loughton Stakeholders' Group	H Mann T Thomas J Hart
22.	West Essex Wellbeing Joint Committee	G Chambers J H Whitehouse

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